



29 August 2023/13 Safar 1445

Dear Parent/Carer,

**Assalaamu Alaikum – ‘Peace be with you’**

I hope that you and your family are well and that your son is enjoying a restful summer.

We are really looking forward to welcoming your son to the school in a few days' time.

I am writing to confirm arrangements for the start of the new academic year. Please read the information on the next few pages carefully.

### School Opening for the new Academic Year

Following the summer holidays, school will re-open on **Monday 4<sup>th</sup> September**

- On **Monday 4<sup>th</sup> September** we will have staggered start times for year groups. Please note that the times given below are for when registration begins and we therefore need students on site 5 minutes before so that registration starts promptly:
  - **Year 7** Registration starts at **8.00am**
  - **Year 8** Registration starts at **9.30am**
  - **Year 10** Registration starts at **10.00am**
  - **Year 9** Registration starts at **10.30am**
  - **Year 11** Registration starts at **11.00am**

Normal school timings will be as follows:

- Monday till Thursday, school will run from **7:50am** till **3:00pm**. Students will need to be onsite before registration starts. Intervention and Enrichment classes will start at **3:00pm**.
- Friday, school will run from **8:00am** till **12.30pm**. Intervention and Enrichment classes will start at **12.30pm**.

Students will need to be onsite before registration begins.

### Other Guidance

Please read the guidance on the next few pages and ensure that your child follows each of these expectations. We will share more information with your child when they start school.

We really appreciate your support with this. If you have any concerns or queries, or need support in any way, please contact the school. Please remember the school in your prayers.

Yours faithfully,

A Hussain  
Principal



## Important Guidance

### Term Dates 2023-2024, Attendance and Punctuality

Please find enclosed a copy of the term dates for the new academic year.

Pupils have missed a considerable amount of learning due to disruption caused by COVID-19. As a result, pupils are behind in their studies. The school has put in place, plans to support all pupils to catch-up on missed learning. To support this effort, it is vital that all pupils aim for **100% attendance during this academic year**. Pupils with excellent attendance, will receive rewards. The Local Authority's Education Welfare Officer will ask to meet with parents of a pupil whose attendance is poor.

The school is not allowed to authorise any **trips abroad** during term time unless there are exceptional (emergency) circumstances specifically for the pupil. A trip abroad during term time will cause considerable **harm to learning** and will result in a penalty notice. Please ensure you book any trips abroad during the school holidays. Thank you for your support with this.

So that there is minimal disruption to learning, the school advises that all appointments are to be made out of school hours.

Last year, some pupils repeatedly arrived late to school. This is not acceptable as **punctuality** is an important expectation in life and lateness impacts learning. Pupils arriving late to school without a valid reason will receive a same day detention.

### School Uniform

It is important to wear the **correct uniform** at all times. Please see below uniform expectations:

- Students must wear their full uniform at all times, including on the day when they have PE lessons.
- Students must wear plain, black shoes at all times. Trainers are not permitted.
- Students are not permitted to wear **jewellery** (unless otherwise agreed on grounds of faith) or **smart watches**.
- 'Hoodies', denim or leather jackets must not be worn to school or within the school premises. Instead, a **'plain Black or Navy Blue'** coat should be worn to school, as specified by the school uniform policy. Any student wearing a 'hoodie' or denim jacket or a zipped jacket to school will have it confiscated. Parents will have to collect the item of clothing and the student will receive a detention.

Uniform items are available from the Stevenson website <https://www.stevensons.co.uk/>.

### Pupil ID Badge

Pupils must bring their ID badge and lanyard to school each day.

- The ID badge will be needed by pupils to confirm their identity, move around the building and pay for food in the canteen.
- Pupils must not damage, deface or lose their ID badge. They will be asked to pay for their damaged ID badge.

## Behaviour

The school expects all pupils to **behave well at all times**, treat others with respect and ensure that they do not disrupt the learning of other pupils.

If a pupil uses foul or abusive language, is rude to members of staff or repeatedly disrupts lessons, the school will contact parents to inform them that their son will complete a detention after school on the same day (if not same day, then parents will be notified via class charts about a next day detention). They may also be withdrawn from lessons and asked to learn separately from their peers.

Recently, there have been concerns across the country about **safety in schools** (particularly with respect to knives and vaping). To ensure the safety and wellbeing of all of our pupils and members of staff, any pupil found to have brought an item into school which could cause harm to others will face a permanent exclusion. Please also note that **high-energy drinks** and **fizzy drinks** must not be brought into school.

## Mobile Phones and Wellbeing

The school does not allow pupils to bring a **mobile phone** into school, unless there is an exceptional reason which is agreed in advance. This is an important rule because having mobile phones in school often leads to considerable harm to welfare and disruption to learning.

Pupils who bring a mobile phone into school without permission will face serious consequences including being withdrawn from lessons.

In addition, we have also seen that a few of our pupils are **online at night** when they should be asleep. This is causing tiredness in lessons and harm caused by unsupervised use of the internet. We would urge all parents to ensure that your child does not take a phone or other device to their bedroom at night.

## Safety on the Internet

Each year, a small number of pupils **use the internet at home** in an unsafe or harmful way.

Often, this is because parents have not taken steps to ensure that the internet is safe or that their child understands what they are allowed and not allowed to do. Sometimes, parents have wrongly assumed that their child understands the risks or that they are too sensible to put themselves and others at harm.

This puts your child and others at risk of great harm – and can cause a lot of upset and worry. **It is the responsibility of parents to ensure that they are aware of how their child uses the internet (and social networking) at home – and that they use it in a safe manner.**

Please:

- Discuss the importance of safer internet use with your son.
- Take steps to make your son is **safe on the internet**, by:
  - Thinking carefully whether your son is mature enough to have a device of their own.
  - Setting filters so that your son is not exposed to harmful content.
  - Making sure that your son does not have any devices in their bedroom overnight.
  - Only allowing your son to use the internet whilst under supervision.
  - Going through the rules about when and how your son may use the internet.
  - Contacting the school if you need advice and support in making the internet at home safer.

## Free School Meals and Financial Support

The school will continue with its **financial support for pupils** who are registered for 'free school meals'. Such pupils will receive:

- Free Breakfast (each school morning), as well as lunch to the value of £2.20 each day.

- Free textbooks and stationery sold at the school.
- £100 cheque towards the cost of uniform (for new pupils in Year 7 only).
- A guaranteed place on any after-school intervention class or enrichment club that they wish to attend.

If you feel your child should be registered for 'free school meals', please apply [here](#).

### Use of On-site Car Park

In the interests of reducing congestion on Alum Rock Road, and providing convenience to parents, the school allows parents to use the car park for dropping off and collecting their children. However, in the interest of health and safety, parents are requested to adhere to the following:

- Observe the maximum speed limit of 5mph whilst on the car park
- Use designated parking bays and drop-off points, as opposed to blocking parked cars and driving ways
- Follow the one-way system clockwise into and out of the car park
- Observe parking restrictions (be mindful of cones) and listen to any instructions issued by site staff. **Any rudeness to staff will not be tolerated under any circumstances.**
- Parking is at the owner's risk. The school is not responsible for any theft, accidents, personal injury, or any other incident occurring in the car park as a result of parents bringing their cars onto school property.

Please ensure that you adhere to the requirements on the use of on-site parking illustrated above. Failure to do this may result in the privilege being removed for the concerned individual.

# Eden Boys' Leadership Academy, Birmingham East

## SCHOOL TERM AND HOLIDAY DATES 2023 - 2024

(All dates are inclusive)

### AUTUMN TERM 2023

Staff Inset Day - 1	Friday 1 <sup>st</sup> September 2023
Re-open (for students) on	Monday 4 <sup>th</sup> September 2023
Mid Term Closure	Monday 30 <sup>th</sup> October - Friday 3 <sup>rd</sup> November 2023
Closure after school on	Friday 22 <sup>nd</sup> December 2023
Christmas Holiday	Monday 25 <sup>th</sup> December – Friday 5 <sup>th</sup> January 2024
<b>Number of openings</b>	<b>75</b>

### SPRING TERM 2024

Re-open on	Monday 8 <sup>th</sup> January 2024
Mid Term Closure	Monday 12 <sup>th</sup> February - Friday 16 <sup>th</sup> February 2024
Closure after school on	Friday 22 <sup>nd</sup> March 2024
Easter Holiday	Monday 25 <sup>th</sup> March – Friday 5 <sup>th</sup> April 2024
<b>Number of openings</b>	<b>50</b>

### SUMMER TERM 2024

Re-open on	Monday 8 <sup>th</sup> April 2024
'Eid ul Fitr 1445* holiday	Wednesday 10 <sup>th</sup> April and Thursday 11 <sup>th</sup> April 2024
May Day Closure	Monday 6 <sup>th</sup> May 2024
Mid Term Closure	Monday 27 <sup>th</sup> May - Friday 31 <sup>st</sup> May 2024
'Eid ul Adha 1445* holiday	Monday 17 <sup>th</sup> and Tuesday 18 <sup>th</sup> June 2024
Closure after school on	Friday 19 <sup>th</sup> July 2024
<b>Number of openings</b>	<b>65</b>

\* Please note – 'Eid holidays may be revised slightly depending upon sighting of the new moon